

GUIDELINES FOR CREDIT BY EXAM COMPUTER ENGINEERING TECHNOLOGY

ELIGIBILITY REQUIREMENTS:

1. Newly enrolled (first term) or prospective student **AND**
2. Has valid industry certifications (A+, N+, CCNA, CCDA, CCNP, MCP, MCSE (documentation required) **AND**
3. Currently working in industry. Minimum one-year industry experience. (An official letter from employer stating the candidate's position, job description, and length of employment is required).

OR

1. Newly enrolled (first term) or prospective student **AND**
2. A proof of formal course work from other college-level schools or institutes. (Requires official/unofficial transcript and copy of course syllabi stating all the studied competencies)

Phase I – ELIGIBILITY VERIFICATION

Contact Amy Love to schedule an appointment for eligibility verification. (Call: 407.582.1973 or email: alove8@valenciac.edu). Student submits required documentation.

Phase II – INTERVIEW

The student will then be scheduled for an interview with one of the professors in the disciplines. During the interview, the instructor will survey the student's knowledge about various course topics, and accordingly will make a recommendation whether to schedule the student for the exam.

Phase III – TESTING

Part 1: Written Exam; Passing score is 80% or higher.

Part 2 exam will be given upon passing Part 1.

Part 2: Skills-Based Exam; Passing score is 80% or higher

Phase IV – AWARD OF CREDIT

Upon passing both exams the student will be awarded credit for the course.

Guidelines:

- Student must meet pre-requisites for any course requesting credit by exam process (this may either be satisfied with prior coursework or prior passing grades for other Credit by Exam).
- If student does not pass a Credit By Exam, the Credit by Exam testing will cease for that course flow.