

**VALENCIA COMMUNITY COLLEGE
Annual Department Action Plan (DAP)**

This form provides a documentation template for annual Department Action Plans (DAPs) designed to assess unit outcomes that are designed to impact the learning environment and improve the educational programs and processes of VCC. Initial information and projections describe the **PLANNING PHASE** of the process. At the conclusion of the project/activity time frame initial information and projections will be updated by completing an **EVALUATION PHASE** including modifications, outputs and outcomes. Both planning and evaluation information will be organized according to parallel criteria including: (1) a formal goal statement, (2) outcome measures, (3) collaboration with stakeholders, (4) evaluation methods and (5) use of results for improvement of unit performance in meeting established outcomes. The overall process will effectively review and document specific measures of educational effectiveness.

UNIT: Take Stock in Children
STEWARD: Elisha Gonzalez-Bonnewitz
TITLE OF PLAN:
SUPPORTED BY COLLEGE FUNDS (If applicable, please provide approved amount)
DATE: April 6, 2009

CRITERIA	PLANNING PHASE Initial Information and Projections	EVALUATION PHASE Modifications, Outputs, Outcomes
1. Goal -principal purpose and objectives of plan	Build community support for the program by marketing Take Stock to community and business leaders	The Director met with numerous business leaders and community organizations to present information on Take Stock and successfully raised more than \$230,000 in contributions.
2. Outcome Measures -how plan will be reviewed and measured outcomes	Volunteer mentors and donations for scholarships	Mentors were recruited for each of the first 50 students as well as the students transferring to the program from another county.
3. Collaboration with Stakeholders -individuals and groups involved in the planning and implementation	State Take Stock in Children staff, Valencia Foundation staff, Valencia’s President, School principals, Take Stock in Children Advisory Council members.	
4. Evaluation -process employed to evaluate effectiveness	Annual reports of program growth and scholarship purchases	
5. Use of Results -how plan will/has impacted learning environment of VCC and improvement of the educational programs and/or processes	Program growth will be adjusted based on fundraising successes.	Recruiting mentors who will sustain interest in the program proves to be a significant challenge and has led to a reduction in the growth goals for the program.

**VALENCIA COMMUNITY COLLEGE
Annual Department Action Plan (DAP)**

This form provides a documentation template for annual Department Action Plans (DAPs) designed to assess unit outcomes that are designed to impact the learning environment and improve the educational programs and processes of VCC. Initial information and projections describe the **PLANNING PHASE** of the process. At the conclusion of the project/activity time frame initial information and projections will be updated by completing an **EVALUATION PHASE** including modifications, outputs and outcomes. Both planning and evaluation information will be organized according to parallel criteria including: (1) a formal goal statement, (2) outcome measures, (3) collaboration with stakeholders, (4) evaluation methods and (5) use of results for improvement of unit performance in meeting established outcomes. The overall process will effectively review and document specific measures of educational effectiveness.

UNIT: Take Stock in Children
STEWARD: Elisha Gonzalez-Bonnewitz
TITLE OF PLAN:
SUPPORTED BY COLLEGE FUNDS (If applicable, please provide approved amount):
DATE: April 14, 2008

CRITERIA	PLANNING PHASE Initial Information and Projections	EVALUATION PHASE Modifications, Outputs, Outcomes
1. Goal -principal purpose and objectives of plan	Grow the number of participants in Take Stock in Children by 50.	The first 50 students successfully entered the program, however, due to state-level funding reductions and limited resources, the goal for new students was reduced to 15.
2. Outcome Measures -how plan will be reviewed and measured outcomes	Reports of numbers of participants	
3. Collaboration with Stakeholders -individuals and groups involved in the planning and implementation	State Take Stock in Children staff, Valencia Foundation staff, Valencia's President, School principals, Take Stock in Children Advisory Council members.	
4. Evaluation -process employed to evaluate effectiveness	Annual reports of program growth and scholarship purchases	The first 20 scholarships were purchased, and a bid was submitted to purchase the 30 additional scholarships needed for the first cohort.
5. Use of Results -how plan will/has impacted learning environment of VCC and improvement of the educational programs and/or processes	Program growth will be adjusted based on fundraising successes.	Fundraising was successful during the first year, with significant contributions from Florida Citrus Sports and the Orlando Magic Foundation. Difficulty in sustaining contributions through the next year led to reducing the goal for new admissions to 15.