

**VALENCIA COMMUNITY COLLEGE
Student Affairs Department Action Plan**

This form provides a documentation template for annual Departmental Action Plans designed to describe unit outcomes that contribute to the College Strategic Plan and/or improve the educational programs and processes of Student Affairs at Valencia. Each Student Affairs Department will develop at least one department action plan annually. Initial information and projections describe the **PLANNING PHASE** of the process. At the conclusion of the project/activity time frame initial information and projections will be updated by completing an **EVALUATION PHASE** including modifications, outputs and outcomes. Both planning and evaluation information will be organized according to parallel criteria including: (1) a formal goal statement, (2) outcome measures, (3) collaboration with stakeholders, (4) evaluation methods and (5) use of results for improvement of unit performance in meeting established outcomes. The overall process will effectively review and document specific measures of educational effectiveness.

DEPARTMENT: Dual Enrollment

LEADER(S): Jacquelyn Cole

TITLE OF PLAN: Dual Enrollment AS Degree in Laser/Photonics

START DATE: July 1, 2009

END DATE: June 30, 2010

CRITERIA	IMPLEMENTATION OF PLAN Initial Information and Projections	EVALUATION OF PLAN Modifications, Outputs, Outcomes
1. Goal-principal purpose and objectives of plan	Develop the plans, curriculum template, procedures and articulation needed to implement an AS Degree in Laser/Photonics at Wekiva High School.	
2. Outcome Measures-how plan will be reviewed and measured outcomes	A cohort of approximately 50 9th graders at Wekiva High School will begin a program that will lead to technical certificates and eventually an AS Degree in Engineering with a concentration in Laser/Photonics.	
3. Collaboration with Stakeholders-individuals and groups involved in the planning and implementation	Select faculty, OCPS CTE staff, Wekiva High School staff, Valencia Workforce Development and Northrup-Grumman, Inc.	
4. Evaluation-process employed to evaluate effectiveness	Grade submission at end of each term, technical certificates awarded and AS Degree graduation rates.	
5. Use of Results-how plan will/has impacted learning environment of VCC and improvement of the educational programs and/or processes	Results will be used as a model for possibly adding additional career programs in Dual Enrollment in the future.	

