

VALENCIA COMMUNITY COLLEGE
Student Affairs Department Action Plan

This form provides a documentation template for annual Departmental Action Plans designed to describe unit outcomes that contribute to the College Strategic Plan and/or improve the educational programs and processes of Student Affairs at Valencia. Each Student Affairs Department will develop at least one department action plan annually. Initial information and projections describe the **PLANNING PHASE** of the process. At the conclusion of the project/activity time frame initial information and projections will be updated by completing an **EVALUATION PHASE** including modifications, outputs and outcomes. Both planning and evaluation information will be organized according to parallel criteria including: (1) a formal goal statement, (2) outcome measures, (3) collaboration with stakeholders, (4) evaluation methods and (5) use of results for improvement of unit performance in meeting established outcomes. The overall process will effectively review and document specific measures of educational effectiveness.

DEPARTMENT: College Reach Out Program

LEADER(S): Tanisha Carter

TITLE OF PLAN: CROP Grant Outcomes

START DATE: July 1, 2009

END DATE: June 30, 2010

CRITERIA	IMPLEMENTATION OF PLAN Initial Information and Projections	EVALUATION OF PLAN Modifications, Outputs, Outcomes
1. Goal -principal purpose and objectives of plan	Successfully meet 100% of the outcomes projected for the 0910 Grant year.	
2. Outcome Measures -how plan will be reviewed and measured outcomes	100% of the participating high school graduates will enroll in college, increase the number of students who participate in accelerated mechanisms, increase the number of CPT test takers who score at college-ready levels.	
3. Collaboration with Stakeholders -individuals and groups involved in the planning and implementation	Advisory Committee for CROP, Guidance counselors and curriculum specialists at target middle and high schools, Valencia Bridges to Success, Transitions Coordinators.	
4. Evaluation -process employed to evaluate effectiveness	Annual report submitted to Florida Department of Education School Improvement Division	
5. Use of Results -how plan will/has impacted learning environment of VCC and improvement of the educational programs and/or processes	Successful CROP participants will graduate from high school better prepared for college, will believe a college education is possible for them, and will enroll in college with adequate financial assistance.	