

**DEPARTMENT:** Career Development Services  
**LEADER(S):** Dr. Cheryl Robinson  
**TITLE OF PLAN:** Student Success Course Support  
**START DATE:** July 1, 2009

**END DATE:** June 30, 2010

<b>CRITERIA</b>	<b>IMPLEMENTATION OF PLAN Initial Information and Projections</b>	<b>EVALUATION OF PLAN Modifications, Outputs, Outcomes</b>
<b>1. Goal</b> -principal purpose and objectives of plan	Create online resources for the Student Success class presentation	
<b>2. Outcome Measures</b> -how plan will be reviewed and measured outcomes	<ul style="list-style-type: none"> <li>• Create an outline of key concepts to include in the online materials</li> <li>• Review completed presentation to be sure all key concepts are included</li> <li>• Have the Director of Student Success and lead Student Success faculty review the materials to be sure key concepts are included in an appropriate and useful manner</li> <li>• Survey Career Development Services staff regarding how well the materials worked based on how many follow-up questions or return visits they get from students</li> </ul>	
<b>3. Collaboration with Stakeholders</b> -individuals and groups involved in the planning and implementation	<ul style="list-style-type: none"> <li>• Career Development Services staff from all four campuses will work together in developing the materials</li> <li>• Director of Student Success and lead Student Success faculty will be consulted to determine which material they deem most important for inclusion in the presentation</li> <li>• Materials may be customized based on individual campus resources</li> </ul>	
<b>4. Evaluation</b> -process employed to evaluate effectiveness	<ul style="list-style-type: none"> <li>• Survey Student Success faculty regarding the usefulness and appropriateness of the online materials</li> </ul>	

	<ul style="list-style-type: none"> <li>• Specifically include faculty questions regarding the quality of the papers students turn in to see if the materials were effective in conveying key concepts</li> <li>• Survey Career Development Services staff regarding how well the materials worked based on how many follow-up questions or return visits they get from students</li> </ul>	
<p><b>5. Use of Results</b>-how plan will/has impacted learning environment of VCC and improvement of the educational programs and/or processes</p>	<ul style="list-style-type: none"> <li>• We recognize the need to maintain instructional integrity while integrating technology to continue serving our growing population</li> <li>• Online materials will be revised based on Student Success faculty and Career Development Services staff feedback</li> </ul>	