

DRAFT

College Planning Council Agenda

July 27, 2006

2:30 p.m. – 5:00 p.m.

West Campus, 6-202

The meeting will last 2 hours and 25 minutes if the time targets are met, including a 15-minute break.

- I. **Welcome and Introductions** (5 minutes) – Fitzroy Farquharson
(Note that a new member will be appointed to represent the deans, replacing Dave Williams. The new representative may be known by the date of the CPC meeting. A new representative will be needed from Professional Staff, and Fiona Baxter will become staff to the Council, as she became an administrator on July 1. Also, Rose Watson has asked James Leonard to represent her at this meeting, as she is out of town.)
 - II. **Report: Council Member Orientation Update** (10 minutes) – David Rogers
David will update the Council on plans to provide orientation for new members of all governing councils.
 - III. **Action Item: Minutes of May 25, 2006 Meeting** (5 minutes) – Susan Kelley
(See Attachment A.)
 - IV. **Learning Activity:** and Fiona Baxter, Fitzroy Farquharson, Rhonda Glover and Thomas Greene (45 minutes) –
The team will lead the Council in a consideration of the uses of qualitative and quantitative data, important to our work in ensuring that the planning process is data driven, one of our design principles.
- BREAK – 15 minutes**
- V. **Report: 2006-07 Operational Budget (Fund 1)** (20 minutes) – Keith Houck
Keith will share the budget as approved by the Board of Trustees at the June meeting, including the list of Strategic Budget Initiatives funded, and noting how the budget reflects the principles and priorities set by the Council.
 - VI. **Report: Plan for Planning** (10 minutes) – Susan Kelley
Susan will update the Council on the presentation of the Plan for Planning to the President in June and to the Board of Trustees on July 18 (**See Attachments B and C – two halves of the Powerpoint presentation used with the Trustees**)
 - VII. **Report and Action Item: Appointment of Planning Task Forces** – Susan Kelley and Fitzroy Farquharson (15 minutes)

Prior to the meeting, Susan and Fitzroy will send draft charges for the Planning Committee and the Task Force groups for action by the Council, which will make recommendations to the President.

They will also share the methods used to solicit volunteers to serve on the following four Task Forces: 1) Data and Situational Analysis, 2) Communications, 3) Evaluation, and 4) Vision, Values, and Mission.

As agreed at the May meeting, the co-chairs will work with David Rogers to appoint the task force members, seeking balanced and appropriately-sized working groups. (Note: the Planning Committee will be appointed by the President in keeping with the recommended membership in the Plan for Planning.) (See **Attachment D.**)

- VIII. Report: Development of Council Learning Agenda for 06-07 (10 minutes)**
Fitzroy Farquharson will report on his plans to recruit and work with a Council task force to develop a draft learning agenda for the Council for 2006-07, aimed at supporting the Council in its work as the year progresses. The Council members will be asked to suggest topics for learning activities of interest to them.
- IX. Report: Schedule of Meetings for 2006-07 (10 minutes) – Fitzroy Farquharson**
The next Council meeting is scheduled for September 28, 2006, on East Campus, 3-113. (See **Attachment E for list of all 06-07 meetings planned.**) Fitzroy will also share plans to develop a master schedule of planning group meetings for the year, to be updated as each group meets throughout the planning process.