

**COLLEGE PLANNING COUNCIL**

**MINUTES**

**July 26, 2007**

**West Campus 6-202**

**Council Members Present:** Suzette Dohany, Linda Hidek, Keith Houck, Susan Kelley, Michele McArdle, Erica Reynoso, Shawn Robinson, Joyce Romano, Michael Shugg, Linda Vance, Kaye Walter, Rose Watson, Chris Wettstein, George Witta

**Council Members Absent:** Karen Blondeau, Jean Marie Fuhrman, Lana Powell, Ruth Prather, Bill White

**Council Staff Present:** Jeff Cornett, Thomas Greene, Helene Loiselle, Rita Moore, David Rogers

**I. Welcome and Introductions**

Co-Chair Suzette Dohany, convened the meeting and welcomed the following individuals as new members of the Council: Linda Hidek representing Career Service Staff, Erica Reynoso representing Professional Staff, Michael Shugg as Faculty Council Vice President, and Chris Wettstein representing the Faculty. It was noted that David Rogers, Special Assistant for the Learning-Centered Initiative, was leaving that position and returning to his role as a faculty member at Osceola Campus. When the new Special Assistant is selected, that person will join the Council as staff. Co-Chair Susan Kelley, told the new members that she would work with David and Suzette to share council orientation information with the new members.

**II. Action Item: Minutes of May 10, 2007, Meeting**

Susan Kelley presented the minutes of the May 10, 2007 meeting.

**Action: The Council approved by consensus the minutes of the May 10, 2007 meeting.**

**III. Report: 2007-08 Budget Planning**

Keith Houck shared a PowerPoint presentation that he made at the June Board of Trustees meeting which included the budget design priorities and a comparison of 06/07 to 07/08 for both revenues and expenses. The entire presentation is available on Valencia's website.

Keith also mentioned that the State is expecting a revenue shortfall, which will likely affect our budget, and we will know more in the Fall.

**IV. Report: Strategic Planning Process Update**

David Rogers reported on the work of the Vision, Values, and Mission Task Force, which has produced new statements of Valencia's Vision, Values, and Mission. These will be presented to the Council for review and comment.

In the absence of Karen Blondeau, Susan Kelley reported that the Communications Team continues to send out monthly updates regarding the strategic planning process.

On behalf of Tom Byrnes, Susan reported that the Evaluation Task Force/Design Team continues to work on developing the evaluation process, including an on-line form for use in evaluating the work of the Evaluation Task Force.

Susan also reported on the Strategic Goals Teams and the Objectives Teams which are forming now. Orientation meetings have been scheduled for July 26 and 27. The Council was asked to continue to encourage volunteers to serve on goal teams that will work in September and October to define the objectives for each goal. These teams will read the SWOT analyses from the Big Meeting and determine what results we want to focus on changing in the next six years. Joyce Romano offered to seek review of the goals and input from student leaders.

**V. Report: Schedule of Meetings and Council Learning Agenda for 2007/08**

The co-chairs reviewed with the Council the draft schedule of meetings which was sent out with the agenda. Members were encouraged to join a small team to establish the council learning agenda for 2007-08. Shawn Robinson had already volunteered and Suzette announced that there would be a short meeting after the CPC meeting for anyone else interested in working on this activity or anyone having suggestions for future meeting topics. It was announced that Jane Wiese would once again bring her Budget and Accounting presentation to the next council meeting.

**VI. Learning Activity**

Susan led a discussion on conceiving and writing strategic objectives, drawing upon the work of Roger Kaufman, which was circulated in advance of the meeting in paper form.

**VII. Next Meeting Date and Time**

Suzette announced that the next meeting is scheduled for September 27, at 2:30 at the Winter Park Campus in 225/226.

**The meeting adjourned at 4:40.**