

DRAFT

College Planning Council Agenda October 25, 2007 2:30 p.m. – 5:00 p.m. Osceola Campus – Room 2-219B

The meeting will last 2 hours and 30 minutes if the time targets are met, including a 10-minute break.

- I. **Welcome and Introductions** (5 minutes) – Suzette Dohany will convene the meeting. Any new members present will be introduced.
- II. **Action Item: Minutes of September 27, 2007 Meeting** (5 minutes) – Susan Kelley (*See Attachment A.*)
- III. **Learning Activity:** (60 minutes) – Karen Borglum and Kurt Ewen
Karen and Kurt will lead the Council in a Program Review exercise. All four governing councils are taking part. There is no advance reading required.

BREAK – 10 minutes

- IV. **Report: Annual Financial Report and 2007-08 Budget** (20 minutes) – Keith Houck
Keith will provide an overview of the state budget situation and plans to work collaboratively to establish principles and make decisions this Fall, using a team that includes among its members those who serve on the Budget and Financial Advisory Group.
- V. **Report: Planning Process Update** - (30 minutes)

Suzette Dohany and Susan Kelley will report on the work of the four goals teams to write measurable objectives and essays about each of the four goals. The goals were approved by the Board of Trustees on October 16.

Kurt Ewen will report on the work of the Evaluation Task Force to develop a “data dashboard” to assist in monitoring progress as we implement the plan, and a prototype of a system that would enable departments, campuses, and divisions to link their plans to the College’s strategic plan.

Lastly, Susan will report on the final steps in completing the plan in November.

V. **Council Learning Agenda for 2007-08** (15 minutes)

Suzette Dohany will report on the status of the draft list of learning activities for the year, based on feedback and suggestions from the Council members, and ask for input so that the activities can be finalized.

VI. **Next Meeting Date and Time** (5 minutes) – Suzette Dohany

The next meeting is scheduled for December 13, 2007, at 2:30 p.m. at the East Campus, 3-113. (Depending on the outcome of the budget actions in October and November, the meeting may be cancelled while work is underway at the department and campus levels. Members should continue to hold the date, however, until a decision can be made.)

A final decision will be made about the date of the Council Holiday Party. Please bring your calendars to the meeting. We will choose between December 3 (Monday), and December 5 (Wednesday). The party will be at Susan Kelley's home, and we will invite past Council members to join us.

If we do not meet in December, the next scheduled meeting will be January 24, 2008, 2:30 p.m., at the West Campus, 6-202.