

DRAFT

College Planning Council Agenda July 24, 2008 2:30 p.m. – 4:30 p.m. Winter Park – Room 225-226

The meeting will last two hours if the time targets are met, including a 15- minute break.

- I. **Welcome and Introductions** (5 minutes) – Jane Wiese, the new co-chair for 2008-09, will convene the meeting. Jane will introduce new members of the Council. (*See Attachment A for the roster of members for 2008-09.*)
- II. **Action Item: Minutes of April 24, 2008 Meeting** (5 minutes) – Susan Kelley (*See Attachment B.*)
- III. **Report: 2008-09 Budget** (30 minutes) – Keith Houck will share the college budget as approved at the June Board of Trustees meeting, discuss how it relates to the strategic plan, and provide an update on the state budget situation. (*The budget and a related powerpoint presentation can be viewed at: <http://www.valenciacc.edu/budget/documents/2008-09OpBdgt.pdf> and <http://www.valenciacc.edu/budget/documents/PptOpBdgt200809.pdf>*)
- IV. **Council Goals for the Year** – (30 minutes)
Jane and Susan will lead a discussion aimed at drafting the Council's goals for the year, to be shared with Dr. Shugart for feedback.
(*See Attachment C – Council Charge*)

Jane will report on recruitment of a small team of Council members to meet in September to plan the Council's Learning Agenda for the year, based on the work we hope to accomplish. The team will include members from faculty, career service, and professional staff.

BREAK – 15 minutes

- V. **Report: Planning Update** - (25 minutes)

Susan Kelley will report on the approval of the new Strategic Plan by the College Planning Committee and the District Board of Trustees. (*See Attachment D. The plan can also be accessed by clicking on the link in the first paragraph on this page: <http://www.valenciacc.edu/strategicplan/council.htm>*)

Karen Blondeau will report on the work underway by the Communications Task Force to communicate with the College and the community regarding the plan.

Kurt Ewen will report on the Institutional Effectiveness meetings held in the Spring, plans for a meeting in the Fall, and the development and use of the

planning tool that facilitates the linkage of plans made throughout the college by the various planning units to the goals and objectives in the strategic plan.

Jane Wiese will report on plans to recruit a team to work collaboratively to plan the Big Meeting set for March 20, 2009.

VI. 2008-09 Meeting Schedule (10 minutes) – Jane Wiese

The next meeting is scheduled for September 25, 2008, at the Osceola Campus, room 3-300. (*See Attachments E and F.*)

Jane Wiese will lead a discussion regarding the possibility of holding some of the meetings using technology, rather than meeting in person.

Also, the first draft of an annotated schedule will be shared, noting that it will be adjusted as needed to meet the Council's goals for the year and to support the Learning Agenda to be developed.