

DRAFT

College Planning Council Agenda July 26, 2007 2:30 p.m. – 4:40 p.m. West Campus – Room 6-202

The meeting will last 2 hours and 10 minutes if the time targets are met, including a 10-minute break.

- I. **Welcome and Introductions** (5 minutes) – Suzette Dohany will convene the meeting and recognize new members. Plans for an orientation for new Council members will be discussed.
- II. **Action Item: Minutes of May 10, 2007 Meeting** (5 minutes) – Susan Kelley (*See Attachment A.*)
- III. **Report: 2007-08 Budget Planning** (20 minutes) – Keith Houck
Keith will provide an overview of the 2007-08 budget as shared with the Board of Trustees.
- IV. **Report: Strategic Planning Process Update** - (15 minutes)
The Task Force conveners (Tom Byrnes, Susan Kelley, David Rogers - Karen Blondeau will be absent) will report on the status of the process of developing the Vision, Values, and Mission statements, the list of Strategic Issues, the Strategic Goals, and the Evaluation Plan.

Also, the Council will be asked to continue to encourage volunteers to serve on goal teams that will work in September and October to define the objectives for each goal. A list of volunteers to date is attached, with notes regarding possible additions. (*See Attachment B.*)

- V. **Schedule of Meetings and Council Learning Agenda for 2007-08** (10 minutes)
The co-chairs will review with the Council, and edit as needed, the attached draft schedule of meetings. Interested members will be asked to join a small team to establish the council learning agenda for 2007-08. (*See Attachment C.*)

BREAK – 10 minutes

- VI. **Learning Activity:** (60 minutes) - Susan Kelley
Susan will lead a discussion on conceiving and writing strategic objectives, drawing upon the work of Roger Kaufman, which will be circulated in advance of the meeting in paper form. Please take a few minutes to read the materials circulated prior to the meeting.

- VII. Next Meeting Date and Time** (5 minutes) – Suzette Dohany
The next meeting is scheduled for September 27, 2007, at 2:30 p.m. at the Winter Park Campus, room 225-226.