

HOW YOUR GRADE IS DETERMINED

Name: _____ Term: _____

Maximum Points	Assignment	Due Dates*	Points Received
24	Bi-monthly meeting/contact with Service Learning Faculty Supervisor. Turn in or forward attendance sheet to Faculty Supervisor.	By the 5th and 15th of every month and at the end of the experience. (A minimum of 4 required, worth 6 points each)	
36	Service Learning Reflection Journal (Complete weekly. Turn in to Faculty Supervisor monthly. A minimum of 4 required, worth 9 points each. Journal #6 <u>must</u> be completed.)	By the 5th of every month and at the end of the internship.	
30	Service Learning Plan/Employer Evaluation	Learning Objectives for the Learning Plan to be completed by student and Faculty Supervisor no later than the first week from the start date. Onsite visit by the Faculty Supervisor and the employer no later than the end of the Service Learning period. Please provide the agency representative with a copy of the Service Learning Plan/Employer Evaluation.	
10**	Program Activities assigned by Faculty Supervisor (class presentation, etc.)	Description of activities and due dates provided by Faculty Supervisor	
TOTAL POINTS EARNED			

* *These are projected due dates. These dates may vary based on your service start date. Please consult your Service Learning Faculty Supervisor.*

** *When Program Activities are not assigned, the maximum points for the Service Learning Plan/Employer Evaluation will increase from 30 to 40 points.*

If the due dates above fall on a weekend, hand in assignments the following Monday.