

We are looking for a Part-Time GRAPHIC DESIGNER



1800 Metrocenter Blvd. Orlando, FL 32835

Great Place to Work Right Across The Street From VCC-on the West side of Campus behind the Student Services Building and parking lot C

The Intern is responsible for assisting design, print production, and web design projects. These could include; brochures, posters, other print collateral, web sites, and e-mail newsletters. This position works in all phases of these projects from concept to execution and completion.

ESSENTIAL FUNCTIONS:

- Brainstorms and generates ideas for web development campaigns
- Compiles and edits video and pictures of facilities
- Designs web page for YouTube and other applicable web sites
- Develop design concepts for websites including banner graphics, other graphic elements, or page layouts and navigation.
- Producing finished web pages or updating existing pages with new design elements
- Updating pages and revising page content for existing web sites.
- Participated in daily, weekly, and monthly planning as appropriate
- Completes all other duties and responsibilities, as assigned.

KNOWLEDGE, SKILLS & ABILITIES:

- Prefer Apache ATTP Server knowledge and experience
- Excellent communication skills
- Ability to work in a fast paced and dynamic environment
- Strong creative and analytical capabilities
- Self-motivated, with a high degree of ownership and urgency
- Strong multi-tasking capabilities
- Proficient with MS Office products and web development platforms (HTML, etc)
- Ability to be flexible in work environment and assignments
- Excellent organizational skills

MINIMUM REQUIREMENTS: Working towards an associate's degree in related field at Valencia Community College. Experience and proficiency in marketing and web development.

Hourly Wage: \$7.50-8.00/hour

How To Apply:

- For Immediate consideration come to our offices to complete an application, assessment and interview anytime between 10:00—6:00 Monday-Friday

**VISIT US AT: Contact Centers of America
1800 Metrocenter Blvd. Orlando, FL 32835
Human Resources 407-459-4351**