

**VALENCIA COMMUNITY COLLEGE
Annual Division Action Plan (DAP) to Assess Student Learning Outcomes**

This form provides a documentation template for annual Division Action Plans (DAPs) designed to assess student learning outcomes. Initial information and projections describe the **PLANNING PHASE** of the process. At the conclusion of the project/activity time frame initial information and projections will be updated by completing an **EVALUATION PHASE** including modifications, outputs and outcomes. Both planning and evaluation information will be organized according to parallel criteria including: (1) a formal goal statement, (2) outcome measures, (3) collaboration with stakeholders, (4) evaluation methods and (5) use of results for improvement of learning.* The overall process will effectively review and document specific measures of educational effectiveness.

*These criteria are also employed by the Instructional Affairs Committee (IAC) to review proposals requesting funds for learning assessment-enhancement projects.

DIVISION: Communications – West

DEAN: Kim Long

TITLE OF PLAN: Reading One Independent Study Experience (RISE)

SUPPORTED BY COLLEGE FUNDS (If applicable, please provide approved amount): \$

DEPARTMENT/UNIT (as appropriate):

EXTENSION: 1246

MAIL CODE: 4-11

DATE: 8/7/07

CRITERIA	PLANNING PHASE Initial Information and Projections	EVALUATION PHASE Modifications, Outputs, Outcomes
1. Goal-principal purpose and objectives of plan	To offer high level REA 0001 students the opportunity to accelerate their Prep Reading sequence. By identifying REA 0001 students that are high achievers and offering them the chance at preparing one on one to take the REA 0002 exit exam the same term they are registered for REA 0001, they may advance in a more expedient manor. This may help the students that are just missing the cut score for REA 0002 placement stay with the prep sequence and finish their coursework. Students in the Reading One Independent Study Experience continue in the REA 0001 and REA 2 simultaneously. See REA 1 Independent Study Experience (RISE) Student Contract below.	Two students were identified this past year to participate in the RISE program. Both students were struggling in the Reading program, but not due to ability. We have learned that the RISE program is another way to assist students that have a high REA 1 level, but are not functioning well in the traditional classroom. The instructors of both of these students indentified ability, but felt the students needed intense one on one tutoring rather than only the traditional classroom instruction.
2. Outcome Measures-how plan will be reviewed and measured	After the alternate method of preparation for the REA 0002 exam is completed, students will be given the same exit exam as the students that took the entire REA 0002 course. If at least 75% are successful, we will look at continuing to offer/expand the program	Both students were given the same REA 2 exit exam as classroom students that term. Both students passed the exit exam within the two attempts allowed.

<p>3. Collaboration with Stakeholders-individuals and groups involved in the planning and implementation</p>	<p>REA 0001 faculty will have the ability to recommend students for this program. There are guidelines that the faculty can use to determine candidate for the program. Criteria includes: attendance, A level REA 0001 course work at mid-term, and the desire to work more individually on the course. Stake holders: Dean, REA faculty, Writing/Reading Center Instructors, REA 0001 students.</p>	<p>Communication with all stakeholders is critical for this program to continue. There were several students that came directly to the Dean to ask for the opportunity to be in RISE. These students were recommended by someone in the Writing Center. In each case the Dean conferred with the classroom instructor, that is the real determining factor. No one was allowed to participate unless the instructor of record agreed that attendance and course work was in line with the guidelines. We added the Bridges Office to our list of stakeholders this past year.</p>
<p>4. Evaluation-process employed to evaluate effectiveness</p>	<p>Students will be identified for the program just after the mid term deadline of the course. We will track the progress of each student. Tracking will include how many sessions the student attends, how many practice competency exams are taken, and score on the REA 02 exit exam. Reading tutors will be asked to provide a summative assessment as to the amount of time the student spent preparing, the methods of preparation, and how many practice exams were taken.</p>	<p>The two students that participated were identified just prior to midterm Fall and Spring. Student 1 attended a one on one session 3 hours each week, took 5 practice exams, and spent approximately 6 hours of additional time each week in exercises to prepare. Student 2 spent 6 hours per week in a one on one session (EAP student), took 4 practice exams, and spent approximately 10 hours per week doing additional exercises and assignments. The tutors report that it is the one on one instruction designed specifically for the individual student that really makes the RISE program work. Both passed with an 80% on the exam.</p>
<p>5. Use of Results-how plan will/has impacted learning and improvement of the educational program</p>	<p>Reading is imperative to students in all of their coursework. Until the entire reading sequence is completed, students mandated into reading are unable to progress in their degree program and are not prepared to succeed in college level work. For those students that demonstrate the desire and ability to work at a faster pace, this alternative to completion of the sequence provides an additional option. If this alternate method continues to be successful, we may consider offering a combined REA 0001 & REA 0002 course for students that score a certain level on the CPT.</p>	<p>The RISE program showed good results, although it has only been used for a very small amount of students at this time. We will continue to offer the program, but may have discovered that it is not only effective for higher level REA 1 students, but also some of the capable REA 1 students that have other learning needs. At this time we will not look at the combined class, due to the small number of students identified as needing this option.</p>

**REA 1 Independent Study Experience (RISE)
Student Contract**

I, _____(VID# _____), agree to all of the conditions of this contract with the West Campus Reading Department.

Initial each:
_____ I will take at least **1 of 3 State Competency Practice Tests**, discuss these tests and my errors during the scheduled conference with a Lab Instructor in the Communications Lab (5-155), and do whatever remedial work my instructor recommends.

1. You must pass at least one of three practice tests with a 72% (26/36) or higher to qualify for the actual test (given during finals week in the Communications Lab). Once you have passed one of these tests, you are not required to do any further practice unless you choose but are encouraged to take all three practice tests.
2. If you are permitted to take the exam, you will have only one chance to pass it. If you do not pass on this attempt, you will be required to take REA 0002 as planned.
3. The following are tests that are kept in the Communications Lab. You must go to the Communications Lab to schedule an appointment with a Lab Instructor and take a Practice Test. Please schedule a 1 hour block to review your answers. Special consideration may be given to REA 1-Independent Study Experience (RISE) students to schedule appointments as the instructors see necessary. It is the responsibility of the student to make these arrangements and to arrive on time.

As you complete each of the following practice tests, please ask the Lab Instructor to write your score for the test in the provided space and sign it. **(Note: Lab Instructors: Do not give them Practice Test #1 because it is the Diagnostic for REA 2!)**

IRT Practice Test #2
Date Completed: _____ Score: _____ Signature: _____

IRT Practice Test #3
Date Completed: _____ Score: _____ Signature: _____

IRT Practice Test #4
Date Completed: _____ Score: _____ Signature: _____

_____ I understand that if I fulfill this contract, I will be allowed to take the REA 0002 State _____ Competency Exam during the current period. The time and location of the test will be provided by my referring teacher. I understand that I have only one chance to take _____ the State Competency Exam.

_____ I understand that taking the practice tests does not guarantee that I will pass out of REA 0002. The final decision will be made by my REA 0001 instructor and the Dean of _____ Communications.

Student Signature: _____ Date: _____

Phone Number _____

Recommending Professor: _____